publication workshop

Presentation Handout

PresentationTitle	Advanced Hands-On InDesign	Date/Time	September 9, 2009
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InDesign Tools Location Guide

Pathfinder: window / object and layout / pathfinder
Transparency: window / transparency
Gradation: window / gradient
Character Styles: window / type and tables / character styles
Drop Cap: window / type and tables / paragraph / bottom left corner
Layers: window / layers
Columns: Paragraph tool bar / top right

Shortcuts

All shortcuts can be found on the right of the drop down menus

Copy: Command C
Paste: Command V

Notes